

KISUMU WATER SEWERAGE COMPANY LIMITED

APPLICATION FOR DISCONNECTION ON TERMINATION OF CONTRACT

PART A: DETAIL OF CUSTOMER

Name of the customer.....ID/PIN No.....
Occupation
AddressPhone No.....
Plot No.....Section /Street.....
Water account No.....Meter book No.....
Meter No.....Size.....
Customer Signature.....Date.....
Reason(s) for disconnection
Date of departure.....

PART B: VERIFICATION DETAILS (ZC or Disconnection in- charge to assign **verifying officer)**

I, Mr./Mrs.....have assigned Mr. /Mrs.to carry out the verification.

Verifying Officer's report:

I hereby confirm that I have visited the above customer's residence and verified the status of the company meter as follows;

Date of visit.....
Meter status; working /not working
Meter reading
If not reading give reasons.....
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NameSign.....Date.....

PART C; DETAIL S OF CURRENT BILL (To be completed by Billing Executive)

Customer Deposit amount paid.....
Month /PeriodDate of reading.....
Present readingPrevious reading.....Consumption.....
Total billed.....Previous balanceTotal amount payable.....
Name.....Sign.....Date.....

PART D: CHECKED BY: Customer Care Manger

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Name.....Sign.....Date.....

PART E: FOR ACCOUNT CLOSURE AND DEPOSIT REFUND

Head of Commercial
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APPROVED/NOT APPROVED

Name.....Sign.....Date.....